



MUNISIPALITEIT THEEWATERSKLOOF MUNICIPALITY

[28 MEI / MAY 2019]

SPEZIALE RAADSVERGADERING
!
SPECIAL COUNCIL MEETING

NOTULE / MINUTES

28 MEI / MAY 2019

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THEEWATERSKLOOF MUNISIPALITEIT/ MUNICIPALITY

NOTULE VAN 'N SPESIALE RAADSVERGADERING GEHOU OP 28 MEI 2019 OM 11:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, CALEDON.

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 28 MAY 2019 AT 11:00 IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, CALEDON.

A. OPENING EN VERWELKOMING

Die Voorsitter, Speaker Raadsheer DF du Toit, verwelkom almal teenwoordig.

Die Speaker laat 'n paar oomblikke vir stilgebed toe.

OPENING AND WELCOME

The Chairperson, Speaker Alderman DF du Toit, welcomed all present.

The Speaker allowed a few minutes of silent prayer.

**B. VERKIESING VAN WNDE SPEAKER (INDIEN NODIG)/
ELECTION OF ACTING SPEAKER (IF NECESSARY)**

C. BYWONINGSREGISTER/ATTENDANCE REGISTER

**C.1 Teenwoordig/Present
Raadslede/Councillors**

Raadsheer/Alderman DF du Toit
Raadsheer/Alderman CJM Vosloo
Raadslid/Councillor JI Arendse
Raadslid/Councillor M Bhangazana
Raadslid/Councillor R Brinkhuys
Raadslid/Councillor S Fredericks
Raadslid/Councillor D Jooste
Raadslid/Councillor M Koegelenberg
Raadslid/Councillor CM Lamprecht
Raadslid/Councillor M Le Roux
Raadslid/Councillor R Mienies
Raadslid/Councillor AN Mentile
Raadslid/Councillor T Ndlebe
Raadslid/Councillor MR Nongxaza
Raadsheer/Alderman C November
Raadslid/Councillor KIJ Papier
Raadslid/Councillor N Pieterse
Raadslid/Councillor M Plato-Mentoor
Raadslid/Councillor SJ Potberg
Raadslid/Councillor UT Sipunzi
Raadsheer/Alderman PU Stanfliet
Raadslid/Councillor H Syster
Raadslid/Councillor MB Tshabe
Raadslid/Councillor T Tshungwana

Amptenare / Officials

Mnr./Mr. GF Matthyse	(Munisipale Bestuurder) (Municipal Manager)
Mnr./Mr. J Barnard	(Direkteur : Operasies) (Director : Operations)
Mnr./Mr. D Louw	(Direkteur : Finansiële Dienste) (Director : Financial Services)
Mnr./Mr. A Riddles	(Adjunk-Direkteur: Finansiële Dienste) (Deputy Director: Financial Services)
Me./Mrs. Z Nel-Gagiano	(Adjunk-Direkteur : Organisatoriese Ontwikkeling) (Deputy Director : Organizational Development)
Mnr./Mr. J Pienaar	(Wnde Adjunk-Direkteur : Ontwikkelingsdienste) (Acting Deputy Director : Development Services)
Mnr./Mr. D Damons	(Adjunk-Direkteur : Tegniese Dienste) (Deputy Director : Technical Services)
Mnr./Mr. M Redelinghuys	(Wnde Adjunk-Direkteur: Elektriese Dienste) (Acting Deputy Director: Electrical Services)
Mnr./Mr. A Opperman	(Hoof Uitvoerende Ouditeur) (Chief Audit Executive)
Mnr./Mr. H Geldenhuys	(Kommunikasiebeampte) (Communications Officer)
Me./Ms. K Carlse	(Regsadviseur) (Legal Advisor)
Me./Mrs. M Faul	(Bestuurder : Korporatiewe Dienste) (Manager : Corporate Services)
Me./Ms. F Ngxowa	(Assistent Vertaler) (Assistant Translator)
Me./Ms. M Staal	(Sekretariaatdienste) (Secretariat Services)

C.2 Aansoek(e) om verlof tot afwesigheid:

Raadslid C Wood	-	Skriftelike verskoning
Raadslid T Mangcayi	-	Studieverlof
Mnr. FH du Toit	-	Verlof

Application(s) for leave of absence:

Councillor C Wood	-	Written apology
Councillor T Mangcayi	-	Study Leave
Mr. FH du Toit	-	Leave

D. VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER /

Geen

STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

None

**E. VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE
BURGEMEESTER**

Geen

STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR

None

**F. VERSLAE VOORGELê DEUR DIE DIREKTORAAT FINANSIële DIENSTE /
REPORTS PRESENTED BY THE DIRECTORATE FINANCIAL SERVICES**

ITEM HEADING/ITEM OPSKRIF

SC03/2019 DIRECTORATE FINANCIAL SERVICES: CONSIDERATION AND APPROVAL OF THE ADJUSTMENT BUDGET 2018/2019 AND INDICATIVE FOR THE PROJECTED TWO OUTER YEARS 2019/2020 AND 2020/2021

SR03/2019 DIREKTORAAT FINANSIËLE DIENSTE: OORWEGING EN GOEDKEURING VAN DIE AANSUIWERINGSBEGROTING 2018/2019 EN AANDUIDING VIR DIE GESKATTE TWEE BUITEJARE 2019/2020 EN 2020/2021

[English version of the report is the original / Engelse weergawe van die verslag is die oorspronklike]

FILE NUMBER/LÊERNOMMER

5/1/1-2018/19; 5/1/1-2019/20; 5/1/1-2020/21

PURPOSE / AIM OF REPORT

This report serves to submit the 2018/2019 and indicative two outer year's annual adjustment budget for approval.

DOEL VAN VERSLAG

Om die 2018/2019 jaarlikse aansuiweringsbegroting en aanduiding vir die twee buitejare vir goedkeuring voor te lê.

BACKGROUND

Section 29 of the Municipal Finance Management Act. NO 56 of 2003 states:

The mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.

In accordance with section 71 (1) of the Municipal Budget and Reporting Regulation:

1. *The mayor of a municipality may authorise expenditure in terms of section 29 of the Act only if:*
 - a. *the expenditure could not have been foreseen at the time the annual budget of the municipality was passed*
 - b. *the delay that will be caused pending approval of an adjustment budget by the municipal council in terms of section 28(2)(c) of the Act to authorise the expenditure*

AGTERGROND

Artikel 29 van die Wet op Munisipale Finansiële Bestuur, (Wet 56 van 2003) bepaal:

Die burgemeester van 'n munisipaliteit kan onder buitengewone omstandighede magtiging toestaan vir onvoorsiene en onvermydelike uitgawes waarvoor daar nie in 'n goedgekeurde begroting voorsiening gemaak is nie.

Ingevolge artikel 71(1) van die Munisipale Begrotings- en Verslagdoenings-regulasies:

1. *Die burgemeester van 'n munisipaliteit kan ingevolge artikel 29 van die Wet uitgawes magtig slegs indien:*
 - a. *die uitgawes nie voorsien kon word ten tye van die aanvaarding van die munisipaliteit se jaarlikse begroting nie*
 - b. *die vertraging wat veroorsaak sal word hangende die goedkeuring van 'n aansuiweringsbegroting deur die munisipale raad ingevolge artikel 28(2)(c) van die Wet om die uitgawes te magtig*

DISCUSSION

On Thursday, 4 April 2019, an unauthorised protest action was initiated by some members of the Caledon community. Unfortunately this protest action resulted in the death of two community members, who partook in the protest. During the course of the day, a number of engagements occurred with members of the community, culminating in the handing over of a memorandum to representatives of the municipality in the afternoon.

Following the above handover, information was obtained indicating that members of the community are invading a portion of municipal owned land, Erf 1 Caledon, and intended to occupy the aforementioned land. The area which were being invaded is the location of a housing project that will deliver in the region of 1 041 erven to beneficiaries. The municipality has a court interdict in place, preventing the occupation of the land, the erection of any structure, etc.

The instruction was issued that the municipal property must be protected from invasion and that the court interdict must be enforced. Following the above instruction, Red Ant Security Relocation and Evictions Services (the Red Ants), was contracted to enforce the municipality's interdict. The Red Ants reported at the Caledon offices on 06:30 on the 5th of April 2019. The initial operation was scheduled to take place at 07:00.

However, due to a number of delays from the South African Police Services (SAPS) and National Public Order Policing (POPS) the operation was postponed to 09:30, 11:00, and finally to 14:00. After several delays, both SAPS and POPS indicated that they are not going to lend the necessary support for the planned operations. Even though the Red Ants indicated that they will execute the operation without the support of SAPS and POPS, the window of opportunity for the execution passed.

The operation could therefore not be completed, even though 3 stabilization units (24 personnel) and 1 demolition unit (100 personnel), were present in Caledon the whole day. An invoice of R 148 350.00 was presented to the municipality (refer **Annexure A**).

Currently, the contractor vote from which the above is normally paid, only has R 34 199.01 available (Housing Projects – Contracted Services: management of informal settlements)(refer **Annexure B**). During the 2018/2019 financial year budget, it was attempted to transfer funds from the human settlements vote named Housing Projects – Consumables: Standard rated. However, it was indicated that the adjustment cannot be done from a consumables vote to a contractor vote. The proposed funds could therefore not be shifted.

Currently, there are unspent funds on the Corporate Service's two legal budgets. The available funds are R 39 200.00 and R 377 504.05 (refer **Annexure C**) respectively. It was indicated that the shortfall of R 114 151.00 can be funded from these two votes. The invoice for the services rendered can however not be paid directly from the aforementioned legal vote. It is therefore proposed to transfer R 39 200.00 from vote number 01 1015 97 5420 and R 76 600.99 from vote number 01 1015 97 5420 to vote number 01 3511 07 5741 in order for the municipality to pay the invoice in question.

In terms of Section 29 of the Municipal Finance Management Act, 2003 (MFMA) the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.

This request is therefore for the mayor to approve the transfer of the funds as described above. It should also be mentioned that a request will be sent to Minister Alan Winde, the Provincial Minister of Community Safety, for the recoupment of the above funds. The minister indicated during his meeting with representatives of the municipality that funding is available for these types of incidents, from the provincial government.

One of the pumps at the Pineview Pump station was vandalised in that that someone cut a piece of the feeding electric cable to the pump causing the raw sewerage to back up in the sump and eventually overflow and spill in the Swannies/Kliprivier River. The pump with the electric feeding cable was submersed under raw sewerage and in the process severely damaged the electrical parts.

In order to initially contain and later prevent the raw sewerage to spill into the river they had to bring in super suckers trucks that have the capacity to keep the sump to a level that it do not overflow and eventually contain sewerage in the sump. The operation has went on during the night and day until the pumps were back in the sump.

The expenses incurred was totally unexpected, unforeseen and unavoidable.

Theewaterskloof Municipality received a donation by VPUU (Violence Protection through Urban Upgrade). (refer **Annexure D**) The donations are as follows:

- Theewaterskloof Toy Library (Villiersdorp) value R 1, 591 million
- Villiersdorp Resource Centre value R 13, 570 million

Purchase of erf 811/533 which is registered in the name of Theewaterskloof Municipality R 37, 470.

BESPREKING

'n Ongemagtigde protesoptrede is op Donderdag, 4 April 2019 deur lede van die Caledon-gemeenskap geïnisieer. Hierdie protesoptrede het ongelukkig gelei tot die dood van twee gemeenskapslede wat aan die protes deelgeneem het. 'n Aantal samesprekings het deur die loop van die dag met lede van die gemeenskap plaasgevind en in die middag is 'n memorandum aan verteenwoordigers van die munisipaliteit oorhandig.

Na bovermelde oorhandiging is inligting ontvang dat lede van die gemeenskap 'n gedeelte grond in munisipale besit, Erf 1 Caledon, betree met die doel om hierdie grond te beset. Die gebied wat besig was om beset te word, is die ligging van 'n behuisingsprojek wat ongeveer 1 041 erwe aan begunstigdes sal bied. Die munisipaliteit het 'n hofinterdik in plek wat die besetting van die grond, die oprigting van enige struktuur, ens. verbied.

Die opdrag is uitgereik dat die munisipale eiendom teen besetting beskerm moet word en dat die hofinterdik afgedwing moet word. Na aanleiding van bovermelde opdrag is Red Ant Security Relocation and Evictions Services (die Rooi Miere) gekontrakteer om die munisipaliteit se interdik af te dwing. Die Rooi Miere het op 5 April 2019 om 06:30 by die Caledon-kantore aangemeld. Die aanvanklike operasie was geskeduleer om 07:00 plaas te vind.

As gevolg van 'n aantal oponthoude deur die Suid-Afrikaanse Polisiediens (SAPD) en die Nasionale Openbare Orde Polisiëring (POPS), is die operasie egter uitgestel tot 09:30, 11:00 en uiteindelik tot 14:00. Na talle oponthoude het beide die SAPD en POPS aangedui dat hulle nie die nodige ondersteuning vir die beplande operasies gaan gee nie. Hoewel die Rooi Miere aangedui het dat hulle die operasie sonder die ondersteuning van die SAPD en POPS sal uitvoer, het die venster van geleentheid vir die uitvoering verstryk. Die operasie kon dus nie uitgevoer word nie, self al was drie stabilisasie-eenhede (24 personeel) en een sloop-eenheid (100 personeel) die hele dag in Caledon teenwoordig. 'n Faktuur vir R148 350,00 is aan die munisipaliteit voorgelê (verwys na **Aanhangsel A**).

Die kontrakteur-begrotingspos waaruit bovermelde gewoonlik betaal sou word, het tans slegs R34 1991,01 beskikbaar (Behuisingsprojekte – Gekontrakteerde Dienste: Bestuur van informele nedersettings (verwys na **Aanhangsel B**). Daar is in die begroting vir die boekjaar 2018/2019 gepoog om fondse uit die menslike nedersettings-begrotingspos, Behuisingsprojekte – Verbruiksgoedere: Standaard-tariewe oor te plaas. Daar is egter uitgewys dat die aansuiwering nie uit 'n verbruiksgoedere-begrotingspos na 'n kontrakteur-begrotingspos gedoen kan word nie. Die beoogde fondse kon dus nie verskuif word nie.

Daar is tans onbestede fondse in Korporatiewe Dienste se twee begrotings vir regsdiensle. Die beskikbare fondse is R39 200,00 en R377 504,05 onderskeidelik (verwys na **Aanhangsel C**). Daar is aangedui dat die tekort van R114 151,00 uit hierdie twee begrotingsposte befonds kan word. Die faktuur vir die diensle gelewer kan egter nie direk uit bogemelde begrotingsposte vir regsdiensle betaal word nie. Die voorstel is dus om R39 200,00 uit begrotingsposnummer 01 1015 97 5420 en R76 600,00 uit begrotingsposnummer 01 1015 97 5420 oor te plaas na begrotingsposnummer 01 3511 07 5741 sodat die munisipaliteit die faktuur ter sprake kan betaal.

Ingevolge artikel 29 van die Wet op Munisipale Finansiële Bestuur, 2003 (MFMA) kan die burgemeester van 'n munisipaliteit onder buitengewone omstandighede magtiging toestaan vir onvoorsiene en onvermydelike uitgawes waarvoor daar nie in 'n goedgekeurde begroting voorsiening gemaak is nie.

Hierdie versoek is dus dat die Burgemeester die oorplasing van fondse soos hierbo omskryf, goedkeur. Melding moet ook gemaak word dat 'n versoek aan Minister Alan Winde, die Provinsiale Minister van Gemeenskapsveiligheid, gerig is vir die verhaling van bovermelde fondse. Die minister het tydens sy vergadering met verteenwoordigers van die munisipaliteit aangedui dat befondsing vir hierdie soort voorvalle van die provinsiale regering beskikbaar is.

Een van die pompe by die Pineview-pompstasie is gevandaliseer deurdat iemand 'n stuk van die elektriese voerkabel na die pomp geknip het, wat veroorsaak het dat die onbehandelde riool in die sinkput opgegaan het en uiteindelik in die Swanniesrivier/ Kliprivier oorgevloei het. Die pomp met die elektriese voerkabel was onder onbehandelde riool gedompel en in die proses is elektriese onderdele ernstig beskadig.

Om die onbehandelde riool te stuit en later te voorkom dat dit in die rivier oorfloei, moes Super Sucker-vragmotors ingebring word met die vermoë om die sinkput te hou op 'n vlak wat nie oorfloei nie en uiteindelik die riool in die sinkput te behou. Die operasie het deur die nag en dag voortgeduur totdat die pompe terug in die sinkput was.

Die uitgawes aangegaan was heeltemal onverwags, onvoorsien en onvermybaar.

Theewaterskloof Munisipaliteit het 'n skenking van VPUU (Violence Protection through Urban Upgrade) ontvang. (Verwys na **Aanhangsel D**)

Die skenkings is soos volg:

- Theewaterskloof Speelgoedbiblioteek (Villiersdorp)
Waarde R 1, 591 miljoen
- Villiersdorp Hulpbronsentrum
Waarde R 13, 570 miljoen

Aankoop van erf 811/533 wat in Theewaterskloof Munisipaliteit se naam geregistreer is R 37, 470.

LEGAL RESPONSIBILITIES

Section 28 of the Municipal Finance Management Act, 56 of 2003 and section 23 of the Municipal Budget and Reporting Regulations.

Section 29 of the Municipal Finance Management Act. NO 56 of 2003.

WETLIKE VERANTWOORDELIKHEDE

Artikel 28 van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) en artikel 23 van die Munisipale Begrotings- en Verslagdoeningsregulasies.

Artikel 29 van die Wet op Munisipale Finansiële Bestuur, (Wet 56 van 2003)

FINANCIAL RESPONSIBILITIES

As contained in the detail report.

FINANSIËLE VERANTWOORDELIKHEDE

Soos vervat in die volledige verslag.

CLIENT CARE IMPLICATION

None

KLIËNTESORG IMPLIKASIE

Geen

RISK MANAGEMENT IMPLICATION

None

RISIKOBESTUUR IMPLIKASIE

Geen

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that the Council considers the report and adopts the Adjustment Budget report.

AANBEVELING DEUR ITEM OUTEUR AAN RAAD:

Daar word aanbeveel dat die Raad oorweging skenk aan die verslag en die Aansuiweringsbegroting aanvaar.

RUN-UP TO DECISION MAKING

The Councillors below commented as follows:

Alderman C November

The ANC is very uncomfortable with this adjustments budget. The ANC has a concern regarding the appointment of the “Red Ants”. There was no consultation with the ANC in respect of their appointment. The ANC cannot support the approval of the Agenda item.

Councillor MR Nongxaza

The payment from item 011015975420 is a concern.

Alderman C November

The ANC distances itself from the payment, as stated during the discussion.

Thereafter Councillor KIJ Papier proposed that the recommendation be adopted as such.

Proposal seconded by Councillor R Brinkhuys.

Thereafter Alderman C November submitted a counterproposal on behalf of the ANC, namely that the ANC does not support the adjustments budget.

Counterproposal was seconded by Councillor UT Sipunzi.

The matter was then put to the vote by the showing of hands.

Counterproposal made by Councillor November and seconded by Councillor Sipunzi: 9 votes.

Proposal made by Councillor Papier and seconded by Councillor Brinkhuys: 13 votes.

Two Councillors abstained from voting.

Ms Nel-Gagiano stated that there was a no majority vote and therefore the adjustments budget could not be adopted.

The Speaker then adjourned the meeting for 10 minutes to obtain clarity on this matter.

The meeting resumed at 11:30.

The Speaker provided the following feedback:

The item did not receive a majority vote and therefore it could not be adopted.

A Special Council meeting will be scheduled to readdress this item.

AANLOOP TOT BESLUITNEMING

Die volgende Raadslede lewer as volg kommentaar:

Raadsheer C November

Die ANC voel baie ongemaklik met hierdie aansuiweringsbegroting. Die ANC het 'n bekommernis rakende die aanstelling van die "Red Ants". Daar was nie met die ANC gekonsulteer rakende hulle aanstelling nie. Die ANC kan nie die goedkeuring van die Agenda-item ondersteun nie.

Raadslid MR Nongxaza

Die betaling uit posnommer 011015975420 is 'n bekommernis.

Raadsheer C November

Die ANC distansieer hulle van die betaling soos gemeld in die bespreking.

Daarna stel Raadslid KIJ Papier voor dat die aanbeveling so aanvaar word.

Voorstel gesekondeer deur Raadslid R Brinkhuys.

Daarna dien Raadsheer C November namens die ANC 'n teenvoorstel in, naamlik dat die ANC nie die aansuiweringsbegroting ondersteun nie.

Teenvoorstel gesekondeer deur Raadslid UT Sipunzi.

Daarna word daar oorgegaan tot stemming deur die opsteek van hande.

Teenvoorstel van Raadsheer November, gesekondeer deur Raadslid Sipunzi: 9 stemme.

Voorstel deur Raadslid Papier, gesekondeer deur Raadslid Brinkhuys: 13 stemme.

2 Raadslede het buite stemming gebly.

Daarna dui me Nel-Gagiano aan dat daar 'n "no majority vote" is en daarom kan die aansuiweringsbegroting nie aanvaar word nie.

Daarna breek die Speaker die vergadering vir 10 minute om net uitklaring te kry oor hierdie aangeleentheid.

Die vergadering word weer om 11:30 hervat.

Die Speaker gee as volg terugvoer:

Die item het nie 'n "majority vote" gehad nie en kan dus nie aanvaar word nie.

'n Spesiale Raadsvergadering sal gereël om weer hierdie item te bespreek.

RESOLVED BY COUNCIL: 28 MAY 2019

That the Agenda-item stand over for discussion at a Special Council meeting which will be scheduled.

BESLUIT VAN DIE RAAD: 28 MEI 2019

Dat die Agenda-item oorstaan vir bespreking tydens 'n Spesiale Raadsvergadering wat geskeduleer sal word.

ITEM TITEL/ITEM TITLE

**SC04/2019 DIRECTORATE FINANCIAL SERVICES: COMMENTS /
REPRESENTATIONS RECEIVED ON THE 2019/2020 DRAFT
BUDGET**

**SR04/2019 DIREKTORAAT FINANSIËLE DIENSTE: KOMMENTAAR /
VERTOË ONTVANG M.B.T. DIE 2019/2020 KONSEPBEGROTING**

[Report compile in both languages / Verslag saamgestel in beide tale]

LêER NOMMER/FILE NUMBER

5/1/1-2019/2020

PURPOSE OF REPORT

To present to council the comments and representations received on the 2019/2020 Draft Budget which was tabled on 27 March 2019. The comments and representations emanate from the intensive ward committee and public engagements during October 2018 and again ward committees meetings during April 2019. The IDP, budget Tariffs and Budget related documents were published for comments. The closing date for comments was 26 April 2019.

DOEL VAN VERSLAG

Om aan die Raad die kommentaar en vertoë voor te lê wat ontvang is met betrekking tot die 2019/2020 konsepbegroting wat op 27 Maart 2019 voorgelê is. Die kommentaar en vertoë is na aanleiding van die intensiewe wykskomitee- en openbare vergaderings wat gedurende Oktober 2018 gehou is, en die wykskomitee-vergaderings wat gedurende April 2019 gehou is. Die GOP, begrotingstariewe en begrotingsverwante dokumente is vir kommentaar gepubliseer. Die sluitingsdatum vir kommentaar was 26 April 2019.

BACKGROUND

As per attach report.

AGTERGROND

Soos per aangehegte verslag.

DISCUSSION

Theewaterskloof Municipality has been delegated to the Provincial Treasury in terms of MFMA compliance and monitoring and thus no comments were received from National Treasury, but from Provincial Treasury – Western Cape.

The comments received, are attached as per Annexure.

Comments received from other stakeholders:

1. Villiersdorp Business Forum
2. SAB Maltings
3. The Padloper Coffee Shop (Gerrit Visser)
4. RSE BBV (Clive Sandenbergh)
5. Changersmaker Cricket Club
6. S R Young (Tesselaarsdal)
7. LG MTEC (Provincial Treasury)

BESPREKING

Theewaterskloof Municipality is in accordance with MFMA-compliance and monitoring as the Provincial Treasury has delegated and thus there is no comment from the National Treasury, but rather from the Western Cape Provincial Treasury.

The comment that was received is, word as attachments are attached.

Comment that from other interested parties is:

1. Villiersdorp Business Forum
2. SAB Maltings
3. The Padloper Coffee Shop (Gerrit Visser)
4. RSE BBV (Clive Sandenbergh)
5. Changemakers Cricket Club
6. S R Young (Tesselaarsdal)
7. LG MTEC (Provincial Treasury)

LEGAL RESPONSIBILITIES

Section 23 (1) of the MFMA reads as follows:

“when the Annual Budget has been tabled, the municipal council must consider any views of the local community and the National Treasury, the relevant Provincial Treasury and provincial or national organs of state or municipalities which made submission on the budget”.

Section 23 (2) of the MFMA reads as follows:

“after considering all budget submissions, the council must give the Mayor an opportunity to respond to the submissions and if necessary, to revise the budget and table amendments for consideration by the council”.

WETLIKE IMPLIKASIES

“na oorweging van alle voorleggings oor die begroting, moet die raad vir die burgemeester die geleentheid gee om op die voorleggings te reageer en, indien nodig, die begroting te hersien en wysigings vir oorweging aan die raad voor te lê”.

Artikel 23(1) van die MFMA lui soos volg:

“wanneer die jaarlikse begroting ter tafel gelê is, moet die munisipale raad oorweging skenk aan enige standpunte van die plaaslike gemeenskap en die Nasionale Tesourie, die betrokke provinsiale tesourie en provinsiale of nasionale staatsorgane of munisipaliteite wat voorleggings oor die begroting gedoen het”.

Artikel 23(2) van die MFMA lees soos volg:

FINANSIËLE IMPLIKASIES/FINANCIAL IMPLICATIONS

None / Geen

KLIËNTESORG IMPLIKASIES/CLIENT CARE IMPLICATIONS

None / Geen

RISIKOBESTUUR IMPLIKASIES/RISK MANAGEMENT IMPLICATIONS

None / Geen

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

- 1. That Council takes cognisance of the comments received from various stakeholders.**
- 2. That Council approve the 50% reduction in tariffs for the use of the Sport Complex (Cricket) only in Riviersonderend as per the request by the Changemakers Cricket Club.**

AANBEVELING DEUR ITEM OUTEUR AAN RAAD:

Dit word aanbeveel:

- 1. Dat die Raad kennis neem van die kommentaar wat van verskillende belanghebbendes ontvang is.**
- 2. Dat die Raad die 50% vermindering in tariewe goedkeur vir die gebruik van die Sportkompleks (Krieket) slegs in Riviersonderend soos per die versoek van die Changemakers Cricket Club.**

RESOLVED BY COUNCIL: 28 MAY 2019

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman CJM Vosloo, and seconded by Alderman PU Stanfliet, it was resolved as follows:

- 1. Council takes cognisance of the comments received from various stakeholders.**
- 2. Council approve the 50% reduction in tariffs for the use of the Sport Complex (Cricket) only in Riviersonderend as per the request by the Changemakers Cricket Club.**

For finalization by the Director: Financial Services, Mr. D Louw.

BESLUIT VAN DIE RAAD: 28 MEI 2019

Nadat die Voorsitter geleentheid aan die Raadslede gegee het, en die item behoorlik bespreek is, word op aanbeveling van Raadsheer CJM Vosloo, gesekondeer deur Raadsheer PU Stanfliet, as volg besluit :

- 1. Die Raad neem kennis van die kommentaar wat van verskillende belanghebbendes ontvang is.**
- 2. Die Raad keur die 50% vermindering in tariewe goed vir die gebruik van die Sportkompleks (Krieket) slegs in Riviersonderend soos per die versoek van die Changemakers Cricket Club.**

Vir afhandeling deur die Direkteur: Finansiële Dienste, Mnr. D Louw.

Die Uitvoerende Burgemeester lewer haar Begrotingstoespraak. / The Executive Mayor delivers her Budget speech.

ITEM HEADING/ITEM OPSKRIF

SC05/2019 DIRECTORATE FINANCIAL SERVICES: CONSIDERATION AND APPROVAL OF THE FINAL BUDGET 2019/2020 AND INDICATIVE FOR THE PROJECTED TWO OUTER YEARS 2020/2021 AND 2021/2022

SR05/2019 DIREKTORAAT FINANSIËLE DIENSTE: OORWEGING EN GOEDKEURING VAN DIE FINALE BEGROTING 2019/2020 EN AANDUIDING VIR DIE GEPROJEKTEERDE TWEE BUITEJARE 2020/2021 EN 2021/2022

[English version of the report is the original / Engelse weergawe van die verslag is die oorspronklike]

FILE NUMBER/LÊERNOMMER

5/1/1-2019/20; 5/1/1-2020/21; 5/1/1-2021/22

PURPOSE / AIM OF REPORT

This report serves to submit to Council for consideration the MTREF for 2019/2020, proposed tariffs, and amendments to budget related policies, the IDP, Service Delivery and Budget Implementation Plan as well as the Service Standards.

DOEL VAN VERSLAG

Hierdie verslag dien as 'n voorlegging aan die Raad vir oorweging van die MTIUR vir 2019/2020, voorgestelde tariewe, en wysigings aan begrotingsverwante beleide, die GOP, Dienslewering- en Begrotingsimplementeringsplan asook die Diensstandaarde.

BACKGROUND

In accordance with section 16 of the Municipal Finance Management Act, No 56 of 2003 the Municipal Council must at least 90 days before the start of the budget year consider approval of the annual budget.

AGTERGROND

Ingevolge artikel 16 van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) moet die Munisipale Raad ten minste 90 dae voor die aanvang van die begrotingsjaar die goedkeuring van die jaarlikse begroting oorweeg.

DISCUSSION

As contained in the detail report.

BESPREKING

Soos vervat in die volledige verslag.

LEGAL RESPONSIBILITIES

Section 16 of the Municipal Finance Management Act, 56 of 2003 and the Municipal Budget and Reporting Regulations.

WETLIKE VERANTWOORDELIKHEDE

Artikel 16 van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) en die Regulasies oor Munisipale Begroting en Verslagdoening.

FINANCIAL RESPONSIBILITIES

As contained in the detail report.

FINANSIËLE VERANTWOORDELIKHEDE

Soos vervat in die volledige verslag.

CLIENT CARE IMPLICATION

None

KLIËNTESORG IMPLIKASIE

Geen

RISK MANAGEMENT IMPLICATION

None

RISIKOBESTUUR IMPLIKASIE

Geen

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. That Council resolves that the Final Annual Operating Budget of the municipality for the financial year 2019/2020 and indicative for the two projected Outer Years 2020/2021 and 2021/2022 be approved as set out on Tables A1, A2, A3 and A4.(pages 7 - 12).
2. That Council resolves that the Final Annual Capital Budget of the municipality for the financial year 2019/2020 and indicative for the two projected Outer Years 2020/2021 and 2021/2022 be approved as set out on Tables A1, A5 and SA36.(pages 7, 14, and 93).

3. That Council resolves that the Monthly Cash Flow Forecasts with appropriate amendments be approved as the Cash Flow Budget of the Council for the 2019/2020 financial year as set out on Tables A1 and A7. (Pages 7 and 18).
4. That Council resolves to adopt the Final Reviewed Integrated Development Plan.
5. That Council resolves to adopt the “Spatial Development Framework” as part of the Integrated Development Plan, as regulated by the Municipal Systems Act (Act 32 of 2000), as directed in terms of Section 22 of the Bill on the Land Use Planning Act.
6. That Council resolves that the Final Tariff Charges are approved for the Financial Year 2019/2020. (Annexure A).
7. That the Final Monthly Indigent Subsidy in respect of 6kl Water, 70Kwh Electricity, Refuse, Sewer and Informal Settlement Plot Rental (where applicable) are approved and that the applicable free basic services subsidies be calculated on the approved tariffs for the applicable services and measurable units.
8. That it be noted that “Unfunded Functions” and “Underfunded Functions” are fully budgeted for at present service levels and in respect of Housing.
9. That note is taken that Internal Division of Costs(Departmental Charges) are calculated based on expected budgeted time spent, measurable units/quantities, cost, and that tariffs are determined accordingly.
10. All policies were reviewed and that Council resolves to adopt the following Amendments to the Policies as per Annexure B

Annexure B

1. Tariff Policy
2. Credit Control & Debt Collection Policy
3. Writing-off of irrecoverable debt
4. Indigent Policy
5. Rates Policy
6. Supply Chain Management Policy
7. Asset and Insurance policy
8. Infrastructure Policy

AANBEVELING DEUR ITEM OUTEUR AAN RAAD:

Daar word aanbeveel:

1. Dat die Raad besluit om die Finale Jaarlikse Bedryfsbegroting van die munisipaliteit vir die boekjaar 2019/2020 en aanduiding vir die twee geprojekteerde buitejare 2020/2021 en 2021/2022, soos uiteengesit in Tabel A1, A2, A3 en A4 (bladsy 7 – 12), goed te keur.
2. Dat die Raad besluit om die Finale Jaarlikse Kapitaalebegroting van die munisipaliteit vir die boekjaar 2019/2020 en aanduiding vir die twee geprojekteerde buitejare 2020/2021 en 2021/2022, soos uiteengesit in Tabel A1, A5 en SA36 (bladsy 7, 14 en 93), goed te keur.
3. Dat die Raad besluit om die Maandelikse Kontantvloeï Vooruitskattings, met toepaslike wysigings, as die Kontantvloeïbegroting van die Raad vir die 2019/2020 boekjaar, soos uiteengesit in Tabel A1 en A7 (bladsy 7 en 18), goed te keur.
4. Dat die Raad besluit om die Finale Hersiene Geïntegreerde Ontwikkelingsplan te aanvaar.
5. Dat die Raad besluit om die “Ruimtelike Ontwikkelingsraamwerk” as deel van die Geïntegreerde Ontwikkelingsplan te aanvaar, soos gereguleer deur die Wet op Munisipale Stelsels (Wet 32 van 2000) en soos voorgeskryf kragtens artikel 22 van die Wetsontwerp op Grondgebruik-beplanning.
6. Dat die Raad besluit om die Finale Tariefheffings vir die boekjaar 2019/2020 goed te keur (Aanhangsel A).
7. Dat die Finale Maandelikse Deernissubsidie met betrekking tot 6kl Water, 70KwH Elektrisiteit, Vullis, Riool en Huur van Erwe in Informele Nedersettings (waar van toepassing) goedgekeur word en dat die toepaslike subsidies vir gratis basiese dienste volgens die goedgekeurde tariewe vir die betrokke dienste en meetbare eenhede bereken word.
8. Dat kennis geneem word dat daar ten volle begroot is vir “Onbefondsde Funksies” en “Onderbefondsde Funksies” teen huidige diensvlakke en ten opsigte van Behuising.
9. Dat kennis geneem word dat Interne Verdeling van Koste (Departementele Heffings) bereken word op grond van verwagte begrote tyd bestee, meetbare eenhede/hoeveelhede, koste, en dat tariewe dienooreenkomstig bepaal word.

10. Alle beleide is hersien en dat die Raad besluit om die volgende wysiging aan die beleide in Aanhangsel B te aanvaar:

Aanhangsel B

- 1. Tariefbeleid**
- 2. Kredietbeheer- en Skuldinvorderingsbeleid**
- 3. Afskryf van onverhaalbare skuld**
- 4. Deernisbeleid**
- 5. Tariewebeleid**
- 6. Voorsieningskanaalbestuursbeleid**
- 7. Bate- en Versekeringsbeleid**
- 8. Infrastruktuurbeleid**

RUN-UP TO DECISION MAKING

The following Councillors comment as follows:

Alderman November

- There is nothing new in this budget than the previous budget.
- Our people are still suffering.
- If I look at the budget and impact on indigents, we are not even close to address the needs of the people.
- With regards to the 24% increase for water, it is clear that the business sector are concerned as I read through their comments, as this can lead to people losing their jobs as the water bill is a big overhead cost for businesses.
- The ANC cannot agree on the 24% increase in water tariff.
- The indigent policy is still a document that is not used by the officials.
- The ANC cannot be in support of this if it is killing our people out there.

Councillor Tshungwana

- I have a problem with the 24% increase in water.
- What is the ruling party going to do?
- The businesses are already complaining.
- I am not against the budget, but how will this 24 % be implemented?

Councillor Sipunzi

- We did not come here to discuss a budget just talking about increases.
- As a Ward Councillor, during IDP meetings, the people of the ward wants to see what is in it for each ward.
- Want to know where the money is going – specific budget per ward.

Councillor Nongxaza

- The ANC says 24% increase on water is too much and what about our people out there that suffers?

- The small parties must vote with the ANC to not approve the budget.

Councillor Bhangazana

- I agree with what the Chief Whip said that there are no changes to this budget.
- The community does not understand how the budget is compiled.
- Budget must be divided into wards.

Councillor Papier

- This budget was workshopped with the full Council.
- Capital expenditures are not divided in wards.
- In terms of the 24% increase, the Municipality is not a business.
- We have responsibilities to attend to.
- If the 24% are put in rand, it is not that much.

Councillor Potberg

- Yes, we were part of the Workshop, but there were issues that came out that are still not addressed.
- The tariffs for graveyards are too high – the graveyards are not on that standards to ask that costs.

Councillor Le Roux

- Here we speak again today about the Indigent Policy.
- I have found out that we play with words in terms of the amendments to the policy.
- This budget is not speaking to our people.

After the various Councillor had the opportunity to comment and ask questions, Councillor Koegelenberg gave feedback on the comments and questions.

Mr D Louw

- That in terms of the indigents, we are in the process of concluding it now.
- We went door to door to get information.
- In terms of the Special Indigent Committee, we are going to have a Workshop with staff at the Town Offices to explain and work through the SOP's.

Alderman November

- When in workshop mode, it does not mean that you agree.
- What came out here today is clear that we have a problem with our indigents.
- If you receive a service, you must pay for it.
- The point I want to make is that we should stop incurring unnecessary expenditures.

After that Councillor Koegelenberg made the following corrections:

Page 148 – Tariff increases: Electricity 13.07% and not 13.81%.

Page 203 – Eskom Bulk Electricity Tariff: Bulk purchases will increase with 15.63% as per Nersa Guidelines

Page 203 – Tariffs & Revenue Projections (Table): Electricity 13.07% and not 13.81%.

Page 204 – Collection rate for municipal services: The Municipality's collection rate is set at 88% and not 90%.

Thereafter Councillor Koegelenberg proposed that the budget be adopted as such.

Proposal was seconded by Councillor Papier.

Thereafter Councillor Nongxaza made a counterproposal on behalf of the ANC, namely that the ANC does not support the budget.

Counterproposal seconded by Councillor M le Roux.

The matter was then put to the vote by the showing of hands.

Counterproposal made by Councillor Nongxaza and seconded by Councillor Le Roux: 9 votes.

Proposal made by Councillor Koegelenberg and seconded by Councillor Papier: 15 votes.

AANLOOP TOT BESLUITNEMING

Die volgende Raadslede lewer as volg kommentaar:

Raadsheer C November

- Daar is niks nuuts in hierdie begroting vergeleke met die vorige begroting nie.
- Ons mense ly steeds.
- As ek na die begroting en die impak op deernisgevalle kyk, het ons nog nie naby die voorsiening in ons mense se behoeftes gekom nie.
- Wat die 24% verhoging vir water betref, is dit duidelik dat die sakesektor besorg is want ek het deur hulle kommentaar gelees, en dit kan lei tot mense wat hul werk verloor omdat die waterrekening 'n groot bokoste vir besighede is.
- Die ANC kan nie saamstem met die 24% verhoging in die watertarief nie.
- Die deernisbeleid is steeds 'n dokument wat nie deur die amptenare gebruik word nie.
- Die ANC kan nie steun hieraan toesê as dit ons mense daar buite doodmaak nie.

Raadslid Tshungwana

- Ek het 'n probleem met die 24% verhoging in water.
- Wat gaan die heersende party doen?

- Die besighede kla alreeds.
- Ek is nie teen die begroting nie, maar hoe sal hierdie 24% geïmplementeer word?

Raadslid Sipunzi

- Ons het nie hierheen gekom om 'n begroting te bespreek nie en ons praat net oor verhogings.
- As 'n Wyksraadslid hoor ek op GOP-vergaderings dat die mense van die wyk wil weet wat daar vir elke wyk voorsien word.
- Wil weet waarheen die geld gaan – spesifieke begroting per wyk.

Raadslid Nongxaza

- Die ANC sê die 24% verhoging in water is te veel en wat van ons mense daar buite wat ly?
- Die klein partye moet saam met die ANC stem om nie die begroting goed te keur nie.

Raadslid Bhangazana

- Ek stem saam met wat die Hoofswep gesê het dat daar geen veranderinge in hierdie begroting is nie.
- Die gemeenskap verstaan nie hoe die begroting opgestel word nie.
- Die begroting moet in wyke verdeel word.

Raadslid Papier

- Hierdie begroting is met die volle Raad gewerkswinkel.
- Kapitale uitgawes word nie in wyke verdeel nie.
- Wat die 24% verhoging betref, is die munisipaliteit nie 'n besigheid nie.
- Ons het verantwoordelikhede om na te kom.
- As die 24% in rand omskep word, is dit nie so baie nie.

Raadslid Potberg

- Ja, ons was deel van die werkswinkel, maar knelpunte is daar uitgelig wat nog nie aandag geniet het nie.
- Die tariewe vir begraaflase is te hoog – die begraaflase is nie op so 'n standaard om daardie koste te hef nie.

Raadslid Le Roux

- Hier praat ons vandag weer oor die Deernisbeleid.
- Ek het gevind dat ons met woorde speel in terme van die wysigings aan die beleid.
- Hierdie begroting is nie op ons mense gerig nie.

Nadat die verskillende Raadslede die geleentheid gehad het om kommentaar te lewer en vrae te vra, gee Raadslid Koegelenberg terugvoer op die kommentaar en vrae.

Mnr D Louw

- Wat die deernisgevalle betref, dat ons tans is besig is om dit af te handel.
- Ons het van deur tot deur gegaan om inligting te versamel.
- Wat die Spesiale Deernis Komitee betref, gaan ons 'n werkswinkel hou met personeel by die dorpskantore om die SOP's te verduidelik en daardeur te werk.

Raadsheer C November

- Wanneer in werkswinkel-modus, beteken dit nie dat mens saamstem nie.
- Wat vandag hier duidelik gemaak is, is dat ons 'n probleem met ons deernisgevalle het.
- As jy 'n diens ontvang, moet jy daarvoor betaal.
- Die punt wat ek wil maak is dat ons moet ophou om onnodige uitgawes aan te gaan.

Daarna doen Raadslid Koegelenberg die volgende regstellings:

Bladsy 148 – Tariefverhogings: Elektrisiteit 13.07% en nie 13.81% nie.

Bladsy 203 – Eskom-tarief vir grootmaatelektrisiteit: Grootmaataankope sal met 15.63% styg ingevolge die Nersa-riglyne

Bladsy 203 – Tariewe en Inkomsteskattinge (Tabel): Elektrisiteit 13.07% en nie 13.81% nie.

Bladsy 204 – Invorderingskoers vir munisipale dienste: Die munisipaliteit se invorderingskoers is op 88% vasgestel en nie op 90% nie.

Daarna stel Raadslid Koegelenberg voor dat die begroting so aanvaar word.

Voorstel gesekondeer deur Raadslid Papier.

Daarna die Raadslid Nongxaza namens die ANC 'n teenvoorstel in naamlik dat die ANC nie die begroting ondersteun nie.

Teenvoorstel gesekondeer deur Raadslid M Le Roux.

Daarna word daar oorgegaan tot stemming deur die opsteek van hande.

Teenvoorstel deur Raadslid Nongxaza, gesekondeer deur Raadslid Le Roux: 9 stemme.

Voorstel deur Raadslid Koegelenberg, gesekondeer deur Raadslid Papier: 15 stemme.

RESOLVED BY COUNCIL: 28 MAY 2019

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor M Koegelenberg, and seconded by Councillor KIJ Papier, it was resolved as follows:

1. Council resolves that the Final Annual Operating Budget of the municipality for the financial year 2019/2020 and indicative for the two projected Outer Years 2020/2021 and 2021/2022 be approved as set out on Tables A1, A2, A3 and A4.
2. Council resolves that the Final Annual Capital Budget of the municipality for the financial year 2019/2020 and indicative for the two projected Outer Years 2020/2021 and 2021/2022 be approved as set out on Tables A1, A5 and SA36.
3. Council resolves that the Monthly Cash Flow Forecasts with appropriate amendments be approved as the Cash Flow Budget of the Council for the 2019/2020 financial year as set out on Tables A1 and A7.
4. Council resolves to adopt the Final Reviewed Integrated Development Plan.
5. Council resolves to adopt the “Spatial Development Framework” as part of the Integrated Development Plan, as regulated by the Municipal Systems Act (Act 32 of 2000), as directed in terms of Section 22 of the Bill on the Land Use Planning Act.
6. Council resolves that the Final Tariff Charges are approved for the Financial Year 2019/2020. (Annexure A).
7. The Final Monthly Indigent Subsidy in respect of 6kl Water, 70KwH Electricity, Refuse, Sewer and Informal Settlement Plot Rental (where applicable) are approved and that the applicable free basic services subsidies be calculated on the approved tariffs for the applicable services and measurable units.
8. Council note that “Unfunded Functions” and “Underfunded Functions” are fully budgeted for at present service levels and in respect of Housing.
9. Council take note that Internal Division of Costs (Departmental Charges) are calculated based on expected budgeted time spent, measurable units/quantities, cost, and that tariffs are determined accordingly.
10. All policies were reviewed and that Council resolves to adopt the following Amendments to the Policies as per Annexure B

Annexure B

1. Tariff Policy
2. Credit Control & Debt Collection Policy

3. Writing-off of irrecoverable debt
4. Indigent Policy
5. Rates Policy
6. Supply Chain Management Policy
7. Asset and Insurance policy
8. Infrastructure Policy

For finalization by the Director: Financial Services, Mr. D Louw.

BESLUIT VAN DIE RAAD: 28 MEI 2019

Nadat die Voorsitter geleentheid aan die Raadslede gegee het, en die item behoorlik bespreek is, word op aanbeveling van Raadslid M Koegelenberg, gesekondeer deur Raadslid KIJ Papier, as volg besluit:

1. Die Raad besluit om die Finale Jaarlikse Bedryfsbegroting van die munisipaliteit vir die boekjaar 2019/2020 en aanduiding vir die twee geprojekteerde buitejare 2020/2021 en 2021/2022, soos uiteengesit in Tabel A1, A2, A3 en A4, goed te keur.
2. Die Raad besluit om die Finale Jaarlikse Kapitaalebegroting van die munisipaliteit vir die boekjaar 2019/2020 en aanduiding vir die twee geprojekteerde buitejare 2020/2021 en 2021/2022, soos uiteengesit in Tabel A1, A5 en SA36, goed te keur.
3. Die Raad besluit om die Maandelikse Kontantvloei Vooruitskattings, met toepaslike wysigings, as die Kontantvloeibegroting van die Raad vir die 2019/2020 boekjaar, soos uiteengesit in Tabel A1 en A7, goed te keur.
4. Die Raad besluit om die Finale Hersiene Geïntegreerde Ontwikkelingsplan te aanvaar.
5. Die Raad besluit om die “Ruimtelike Ontwikkelingsraamwerk” as deel van die Geïntegreerde Ontwikkelingsplan te aanvaar, soos gereguleer deur die Wet op Munisipale Stelsels (Wet 32 van 2000) en soos voorgeskryf kragtens artikel 22 van die Wetsontwerp op Grondgebruik-beplanning.
6. Die Raad besluit om die Finale Tariefheffings vir die boekjaar 2019/2020 goed te keur (Aanhangsel A).
7. Die Finale Maandelikse Deernissubsidie met betrekking tot 6kl Water, 70KwH Elektrisiteit, Vullis, Riool en Huur van Erwe in Informele Nedersettings (waar van toepassing) goedgekeur word en dat die toepaslike subsidies vir gratis basiese dienste volgens die goedgekeurde tariewe vir die betrokke dienste en meetbare eenhede bereken word.
8. Die Raad neem kennis dat daar ten volle begroot is vir “Onbefondsde Funksies” en “Onderbefondsde Funksies” teen huidige diensvlakke en ten opsigte van Behuising.

9. Die Raad neem kennis word dat Interne Verdeling van Koste (Departementele Heffings) bereken word op grond van verwagte begrote tyd bestee, meetbare eenhede/hoeveelhede, koste, en dat tariewe dienoooreenkomstig bepaal word.
10. Alle beleide is hersien en dat die Raad besluit om die volgende wysiging aan die beleide in Aanhangsel B te aanvaar:

Aanhangsel B

1. Tariefbeleid
2. Kredietbeheer- en Skuldinvorderingsbeleid
3. Afskryf van onverhaalbare skuld
4. Deernisbeleid
5. Tariewebeleid
6. Voorsieningskanaalbestuursbeleid
7. Bate- en Versekeringsbeleid
8. Infrastruktuurbeleid

Vir afhandeling deur die Direkteur: Finansiële Dienste, Mnr. D Louw.

ITEM HEADING/ITEM OPSKRIF

**SC06/2019 DIRECTORATE FINANCIAL SERVICES: SUPPLY CHAIN
MANAGEMENT – PROCUREMENT PLAN**

**SR06/2019 DIREKTORAAT FINANSIËLE DIENSTE:
VOORSIENINGSKANAALBESTUUR – VERKRYGINGSPLAN**

[English version of the report is the original / Engelse weergawe van die verslag is die oorspronklike]

FILE NUMBER/LÊERNOMMER

5/1/1-2019/20

PURPOSE / AIM OF REPORT

To present a report to Council of all projects listed on the draft Procurement Plan for the 2019/2020 and for the first half of 2020/2021 financial years.

DOEL VAN VERSLAG

Om 'n verslag aan die Raad voor te lê oor alle projekte wat in die konsep-Verkrygingsplan vir die 2019/2020 en die eerste helfte van die 2020/2021 boekjaar vervat is.

BACKGROUND

Clause 10 of the Supply Chain Management Policy states the following:

10. System of demand management

1. The Accounting Officer must establish and implement an appropriate demand management system in order to ensure that the resources required by the municipality support its operational commitments and its strategic goals outlined in the Integrated Development Plan.
2. The demand management system must –
 - a. include timely planning and management processes to ensure that all goods and services required by the Theewaterskloof Municipality are quantified, budgeted for and timely and effectively delivered at the right locations and at the critical delivery dates, and are of the appropriate quality and quantity at a fair cost;
 - b. take into account any benefits of economies of scale that may be derived in the case of acquisitions of a repetitive nature; and
 - c. provide for the compilation of the required specifications to ensure that its needs are met.
 - d. To undertake appropriate industry analysis and research to ensure that innovations and technological benefits are maximized.
3. All user departments are required to submit their procurement plans by the end of April, for the following financial year to the Manager Supply Chain Management to improve planning and management of resources.

AGTERGROND

Klousule 10 van die Voorsieningskanaalbestuursbeleid lui soos volg:

10. Stelsel van vraagbestuur

1. Die Rekenpligtige Beampte moet 'n gepaste vraagbestuurstelsel ontwikkel en implementeer om te verseker dat die hulpbronne wat deur die munisipaliteit benodig word, ter ondersteuning is van sy operasionele verpligtinge en strategiese doelwitte wat in die Geïntegreerde Ontwikkelingsplan uiteengesit is.
2. Die vraagbestuurstelsel moet –
 - a. tydige beplanning en bestuursprosesse insluit om te sorg dat alle goedere en dienste wat deur die Theewaterskloof Munisipaliteit benodig word, gekwantifiseer en begroot is en tydig en doeltreffend gelewer word by die regte liggings en teen die kritieke leweringsdatums, en van die geskikte kwaliteit en kwantiteit teen 'n billike koste is;
 - b. enige voordele van skaalbesparing in ag neem wat in die geval van aankope van 'n herhalende aard ontstaan; en
 - c. voorsiening maak vir die samestelling van die vereiste spesifikasies om toe te sien dat daar in die behoeftes voorsien word.
 - d. Toepaslike bedryfsontledings en navorsing moet gedoen word om te verseker dat innovasies en tegnologiese voordele gemaksimeer word.
3. Daar word van alle gebruikerdepartemente vereis om hul verkrygingsplanne teen die einde van April vir die volgende boekjaar aan Voorsieningskanaalbestuur te voorsien om die beplanning en bestuur van hulpbronne te verbeter.

DISCUSSION

A full plan can be found attached to Annexure A which includes 42 projects.

Summary of Plan for Bid Specification Committee Meetings:

Date	Total Tenders	Directorate
27 May 2019	2	Development & Technical
03 June 2019	1	Development
10 June 2019	3	Electrical
01 July 2019	3	Operations and Organisational Development
05 August 2019	1	Technical
23 September 2019	1	Technical
07 October 2019	1	Technical
14 October 2019	1	Technical
21 October 2019	2	Finance
28 October 2019	1	Technical

27 January 2020	5	Operations, Organisational Development and Technical
10 February 2020	3	Electrical
17 February 2020	2	Technical and Finance
24 February 2020	1	Technical
02 March 2020	3	Organisational Development
09 March 2020	6	Electrical
23 March 2020	2	Technical
30 March 2020	1	Technical
06 April 2020	1	Technical
13 April 2020	1	Technical
20 April 2020	1	Technical
Total	42	

Directorate	Total Tenders
Finance	3
Development	2
Electrical	12
Technical	16
Org. Dev.	5
Operations	4

BESPREKING

'n Volledige plan is as Aanhangsel A aangeheg en sluit 42 projekte in.

Opsomming van plan vir vergaderings van Bodspesifikasiekomitee:

Datum	Totale tenders	Direktoraat
27 Mei 2019	2	Ontwikkeling & Tegnies
03 Junie 2019	1	Ontwikkeling
10 Junie 2019	3	Elektries
01 Julie 2019	3	Operasies en Organisasoriese Ontwikkeling
05 Augustus 2019	1	Tegnies
23 September 2019	1	Tegnies
07 Oktober 2019	1	Tegnies
14 Oktober 2019	1	Tegnies
21 Oktober 2019	2	Finansies
28 Oktober 2019	1	Tegnies

27 Januarie 2020	5	Operasies, Organisasoriese Ontwikkeling en Tegnies
10 Februarie 2020	3	Elektries
17 Februarie 2020	2	Tegnies en Finansies
24 Februarie 2020	1	Tegnies
02 Maart 2020	3	Organisasoriese Ontwikkeling
09 Maart 2020	6	Elektries
23 Maart 2020	2	Tegnies
30 Maart 2020	1	Tegnies
06 April 2020	1	Tegnies
13 April 2020	1	Tegnies
20 April 2020	1	Tegnies
Totaal	42	

Direktoraat	Totale tenders
Finansies	3
Ontwikkeling	2
Elektries	12
Tegnies	16
Org. Ontw.	5
Operasies	4

LEGAL RESPONSIBILITIES

Clause 10 of the SCM Policy and MFMA Circular No. 62 in terms of Municipal Finance Management Act. 56 of 2003.

WETLIKE VERANTWOORDELIKHEDE

Klousule 10 van die Voorsieningskanaalbestuursbeleid en MFMA Omsendbrief No. 62 ingevolge die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003.

FINANCIAL RESPONSIBILITIES

Non adherence to plan will result in underspending of funds available.

FINANSIËLE VERANTWOORDELIKHEDE

Nienakoming van die plan sal lei tot onderbesteding van beskikbare fondse.

CLIENT CARE IMPLICATION

None

KLIËNTESORG IMPLIKASIE

Geen

RISK MANAGEMENT IMPLICATION

None

RISIKOBESTUUR IMPLIKASIE

Geen

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council takes cognisance of the report.

AANBEVELING DEUR ITEM OUTEUR AAN RAAD:

Daar word aanbeveel dat die Raad kennis neem van die verslag.

RESOLVED BY COUNCIL: 28 MAY 2019

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman C November, and seconded by Councillor M Koegelenberg, it was resolved as follows:

Council takes cognisance of the report.

For finalization by the Director: Financial Services, Mr. D Louw.

BESLUIT VAN DIE RAAD: 28 MEI 2019

Nadat die Voorsitter geleentheid aan die Raadslede gegee het, en die item behoorlik bespreek is, word op aanbeveling van Raadsheer C November, gesekondeer deur Raadslid M Koegelenberg, as volg besluit:

Die Raad neem kennis van die verslag.

Vir afhandeling deur die Direkteur: Finansiële Dienste, Mnr. D Louw.

G. VERDAGING / ADJOURNMENT

Die vergadering verdaag om 12:35.
The meeting was adjourned at 12:35.

NOTULE BEKRAGTIG OP DIE DAG VAN
..... AS PRIMA FACIE BEWYS VAN DIE
JUISTHEID DAARVAN.

MINUTES CONFIRMED ON THE DAY OF
..... AS PRIMA FACIE EVIDENCE OF
IT'S CORRECTNESS.

.....
SPEAKER

.....
DATUM/DATE

OPGESTEL EN BYGEHOU DEUR:
COMPILED AND RECORDED BY:

.....
M STAAL
SEKRETARIAATDIENSTE
SECRETARIAT SERVICES